



Housing Services
Change of Tenancy Name Form

Would you please consider placing the tenancy of:

Address of property _____

In my new name:

Print full name: _____

Previous name – Mr/Mrs/Miss: _____

Date of Birth: _____

Signed - previous name: _____

Signed - new name: _____

Date: _____

Copy of deed poll / birth certificate / other legal document enclosed

Please send completed form to:

Allocations, Homelessness and Special Needs
Housing Services
Tendring District Council
Town Hall
Station Road
Clacton on Sea
Essex CO15 1SE