



Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	13 th may 2016
Decision Maker (Officer):	Jonathan Hamlet Street Scene Officer
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).</p> <p>The Corporate Director Paul Price has delegated operational matters relating to the Sale of food caddy liners to the Street Scene Officer.</p>
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Councillor Michael Talbot; Portfolio holder for Environment
Ward Member(s) consulted?	No
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To commence the sale of food caddy liners from TDC office at Weeley; Veolia depot Clacton and potentially Town Council Offices at Brightlingsea and Frinton and Walton.
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	Report attached.
Highlight any associated	None

risks/finance/legal/equality considerations:	
Details of any Alternative Options Considered and rejected (together with reasons):	None
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A
Reason Decision, or supporting Report, is not published: <i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	Not applicable – Decision [and report] to be published
	If Report is not to be published – tick one of the following boxes:
	The report supporting the Decision contains confidential information
	The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
	<ul style="list-style-type: none"> • Relates to an individual
	<ul style="list-style-type: none"> • Likely to reveal the identity of an individual
	<ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation
	<ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings
<ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment 	
<ul style="list-style-type: none"> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime 	
<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in</p>	

	maintaining the exemption outweighs the public interest in disclosing the information Reasons: [insert]
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Officers

Signed:



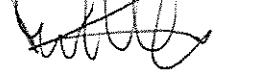
Title: Street Scene Officer

Signed:



Title: Environment Manager

Signed:



Title: Corporate Director

In consultation with:

Signed:



Portfolio Holder For Environment

Signed:

Section 151 Officer (if required)

Signed:

Monitoring Officer (if required)

Dated:



CONCURRENCE NOTE

ENVIRONMENT PORTFOLIO HOLDER

Food caddy liners

(Report produced by Jon Hamlet)

Current position

Following a successful bid to the Department of Communities and Local Government (DCLG), grant funds were provided for the purchase and delivery of food caddy liners to residents in Tendring to help promote the participation of the food waste recycling service.

During a 10 week delivery schedule each eligible household received a roll of 52 caddy liners, which are used for the indoor 7 litre caddy, theoretically enough for one per week.

As part of the procurement exercise 70,000 rolls were purchased for approximately 65,000 properties with excess stock to cover reports of non-collections, bags stolen or for future promotions.

At present excess stock will be available following completion of all deliveries.

Weekly recycling data provided by Veolia has shown an increase in food waste collection tonnage of between **10 to 15%** as participation increases. To date (6th May) TDC have collected an extra 50 tonnes of food waste compared to the same period (February-May) as last year. This has also been reflected in an increase in demand for food caddies at our recycling container collection points along with general recycling containers.

At recycling roadshows members of the public have been requesting that the council sell the food caddy liners.

Veolia depot also report that they are receiving enquiries into the future purchase of caddy liners

Other councils such as Colchester and Castle Point sell caddy liners and both have greater participation/food tonnage than Tendring.

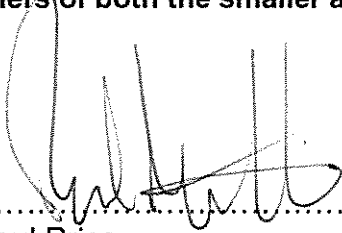
Proposal

It is therefore proposed to use surplus stock to sell at Weeley reception office and Veolia depot. The proposed charge would be **£1.50 for a roll of 52**. The cost value to TDC is £0.77, however this was based upon purchase of 70,000 rolls and any future orders would be for a smaller quantity which would increase unit cost; indicatively to **£0.90** per roll of 52 when 1000 rolls are ordered (without the leaflet and not within a wrapper)

This is compared to supermarket prices of around **£2.75 for a roll of 25**

Recommended

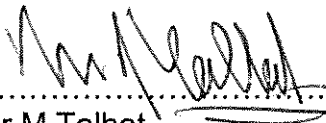
- a) To commence the sale of caddy liners for an initial charge of £1.50 for 52 sacks.
- b) To place the charge for the caddy liners on the Fees and Charges Register.
- c) To offer Brightlingsea Town Council, who already sell refuse sacks, the opportunity to sell caddy liners and to provide a £0.25 incentive for each pack sold and to provide the same opportunity for other town and parish councils who wish to sell caddy liners
- d) To reinvest money raised by the sale of caddy liners into the purchase of more caddy liners of both the smaller and larger variety and into purchasing of caddies as well.



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Paul Price
Corporate Director

9th MAY 2016

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Date



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Cllr M Talbot
Portfolio Holder for Environment

13/3/16

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Date