

**Community Regeneration Partnership Fund
Community Transport Buses Open Call Grant 2025**

Tendring District Council Grant Application Form

**Please return your completed application form to the following email address:
projectdeliveryunit@tendringdc.gov.uk by no later than 23:59 on 18th July 2025**

Contact details of organisation applying for the grant:	
Organisation Name:	
Your organisation's full address including postcode:	
Contact Name:	Position:
Contact number:	Email Address:

What type of organisation are you? Please tick one

Registered Charity	Company Limited by Guarantee	Unincorporated Club or Association	Community Interest Company	Charitable Incorporated Organisation	Other: please specify	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Charity and/or Company number if applicable:						
Can you provide a copy of your annual accounts or a budget forecast for the coming year?					Yes <input type="checkbox"/>	No <input type="checkbox"/>
Can you confirm that your minibus purchase will be completed, and the funds awarded will be spent within the time scale for this fund?					Yes <input type="checkbox"/>	No <input type="checkbox"/>

How much funding are you applying for?	
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How will your organisation benefit from the purchase of a minibus?

Please provide a brief summary about your organisations purpose, core activities and use of a minibus:

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Do you currently provide essential transport services for youth aged between 10-18? If no, is this something you endeavour to provide?

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Existing Transport

Do you currently own a minibus
Yes / No

If Yes – how long have you had this?

Is this application to: ***please tick***

Replace an existing minibus ☐

Increase your current fleet of minibuses ☐

You currently do not have a minibus ☐

How many minibuses do you operate?

How do people use/find out about your service?

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Use of Minibus

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Please explain why you need a new minibus and how it will be used to make a difference to your community and service users?

Are you able to provide a community minibus service to the Jaywick, Clacton and Holland on Sea area?

If you were successful would your service provide community transport to support the provision of work, health centres, hospital appointments, schools and colleges, including adult education.

How would providing you this grant to purchase new minibus(es) enable you to deliver on the Outcomes identified in the Funding Application Criteria?

How many days per week will the minibus be used?

Are your minibus drivers suitably qualified?

Yes / No

Will any other organisations use the minibus?

Yes / No

If Yes, who, how often and for what purpose?

Do you undertake any partnership working?

Yes / No

Are you VAT registered?

Yes / No

Have you provided evidence that demonstrates you are financially able to maintain a minibus for a minimum of 3 years

Yes / No

General

Have you applied for funding from Tendring District Council before?

Yes / No

Was your application successful

Yes / No

If Yes, what was the date(s) of your application(s)?

How much did you receive?

Subsidy Control

In line with the Subsidy Control Act 2022, Tendring District Council must establish if financial assistance provided to organisations meets the definition of a subsidy under the regime. For financial assistance to be considered a subsidy, specific conditions must be met.

Tendring District Council considers that any financial assistance given under this scheme will not be considered a subsidy on the basis of using an open call application process and assessment. This application process and assessment is a measure, which treats equally all enterprises in the area, falling within the fund criteria, for which Tendring District Council exercises its responsibilities, and as such, it does not disadvantage any one enterprise over another.

Has your enterprise received any form of financial assistance previously within the last 3 financial years?
For the avoidance of doubt, financial assistance includes Minimum Financial Assistance subsidies, Services of Public Economic Interest (SPEI) subsidies, De minimis EU state aid, and subsidies given as small amounts of financial assistance under the UK-EU Trade and Cooperation Agreement.

If your enterprise has received financial assistance previously, please state the nature and how much has been received.

Has your enterprise applied for any other funding from Tendring District Council in the last 3 years, even if unsuccessful?
If yes, please give details of the project and the amount requested.

Please confirm that you agree to answer further questions in relation to the financial assistance your enterprise has previously received should Tendring District Council deem further questions necessary to be able to award further subsidies.

If the financial assistance given under this scheme is later found to be a subsidy, Tendring District Council intends to rely on the Minimum Financial Assistance (MFA) exemption. MFA allows public authorities to award low value subsidies without needing to comply with the majority of the subsidy control requirements.

MFA has a financial threshold so no recipient can receive more than £315,000 in MFA or comparable types of subsidies over the elapsed part of the current financial year and the two financial years immediately preceding the current financial year. MFA can be used by a public authority when it is awarding a low value subsidy if the recipient has not reached the allowance threshold of £315,000 within the applicable period set out above and will not breach this threshold on receipt of the subsidy.

Personal Statement

In submitting this application, I confirm that the information supplied is correct to the best of my knowledge and belief. I agree to this information being shared with the Tendring District Council Project Delivery Unit and the decision-making panel.

Name:

On behalf of myself and the Organisation, I, the individual who submits this application, hereby certify that the information contained in the application is true, accurate and complete in all material respects, and agree that any funding provided by the Council shall be repayable as a debt due on demand if the application is found to be misleading or false in any significant respect.

**Please return by emailing as an attachment along with 2 minibus quotes to:
projectdeliveryunit@tendringdc.gov.uk**

TERMS AND CONDITIONS OF APPLICATION

COMMUNITY REGENERATION PARTNERSHIP

Community Transport Buses Grant

Grants are awarded subject to the following Standard Terms & Conditions:

1. The grant is of a fixed term and should be spent by 31st March 2026.
2. Grants must only be used to fund the purchase of a community minibus. Any related expenditure must be funded by the applicant or other sources.
3. Any grant funded activities must conform to any relevant licensing or permit restrictions and these must be in place prior to the activity being carried out.
4. Any deviations to the original plan submitted for approval must be sent to the Council for further consideration. Grant awards will not be increased but may be reduced if costs change.
5. As a successful recipient of funds, you will be required to provide evidence of the projects progress and monitoring of relevant data upon request. TDC has a responsibility to report on each project's progress, expenditure, and contribution to the agreed outputs/outcomes as outlined.
6. All application forms submitted must be accompanied by 2 separate quotations for the provision of a minibus purchase. The maximum grant available is £65,000 or the total minibus purchase cost minus any VAT element, or whichever is the lowest.
7. Any project must not involve or in any way be connected with:
 - Nude/semi-nude modelling
 - Gambling
 - Offering sexual services of any kind
 - Pornography
 - The promotion of particular religious or political views
 - Any illegal activity
 - Any other activity that TDC has indicated that it does not regard as suitable for support from public funds
8. Any promotional materials or social media produced relating to this grant funding must include the phrase "This project is [funded/part-funded] by the UK Government through the Community Regeneration Partnership Fund ." Suitable logos and further guidance on branding is available from the Council's Project Delivery Unit at projectdeliveryunit@tendringdc.gov.uk.

9. The recipient shall keep separate, accurate and up-to-date accounts and records of the receipt and expenditure of the grant monies received by it including all invoices and receipts relating to the expenditure of the grant for a period of at least three (3) years, following receipt of any Grant monies to which they relate, and shall permit the Council upon request to review and take copies of such accounts and records.
10. By accepting the funds provided, the recipient agrees to provide the Council with updates on progress upon request. The Council would also welcome, where possible, anonymised case studies and photographs. The Council has an obligation to report the spend and impact of its Community Regeneration Partnership funding allocation back to Central Government at quarterly intervals, and so any request for information must be met in a timely manner. By arrangement, the Council reserves the right to visit the organisation to gain a full understanding of how the grant has impacted service delivery.
11. Tendring District Council reserves the right to publicise and promote these grants in any way; this could include press releases, photography, printed material, website, social media, or any other appropriate means, and/or to process any requests for information which the Council has a legal obligation to comply with.
12. If, at any stage, funding is found to have been misspent, deviated from the original application without agreement in writing as per (5), or otherwise misused, the grant in part or in full will be subject to repayment/clawback arrangements.

Print Name

Position

Signed:.....

Date:

Please return the signed Community Regeneration Partnership Funding Application Form and any supporting documents to the Project Delivery Unit at projectdeliveryunit@tendringdc.gov.uk

APPLICATION DEADLINE IS 18th July 2025