

THE LICENSING ACT 2003
PREMISES LICENCE – NOTIFICATION OF CHANGE OF ADDRESS

TO: The Licensing Officer
Tendring District Council
Town Hall
Station Road
Clacton on Sea
Essex CO15 1SE

Licensing Office

Licensing Authority, Tendring District Council, Town Hall, Station Road
Clacton on Sea, Essex CO15 1SE

Email: licensingsection@tendringdc.gov.uk General Licensing Telephone: 01255 686565

Please be aware that the Licensing Office is only open for personal callers by prior appointment only.

1. Personal Details	
Applicant's Full Name:	
Premises Licence Number:	
Old Address:	
New Address:	
New Telephone Number:	
Mobile Number:	
Email:	
Date to Take Effect:	Immediately <input type="checkbox"/> <input type="checkbox"/> _____ (insert date)
2. Declaration	
The information contained in this form is correct to the best of my knowledge and belief.	
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
SIGNATURE	DATE

I enclose my current Premises Licence herewith, together with the fee of £10.50 and should be glad to receive an updated Licence as soon as possible.

OFFICE USE ONLY

Paper Licence Returned Application Fee of £10.50 Receipt Number

Change of Address: Licence Holder DPS