

## SCHEDULE 1

### 1. **General Licence Conditions**

- (a) A vessel shall be maintained and equipped to licensed standards at all times whilst operating for hire and an authorised Officer of the Council shall be permitted to board the vessel at any reasonable time to inspect its condition and compliance with licensing requirements.
- (b) A vessel shall not carry more than the number of passengers stated in the Licence. The name of the Licensee, the Council and the permitted number of passengers shall be conspicuously displayed.
- (c) At all times whilst operating under a Local Authority Licence for the area of operation, a vessel shall be under the command of a person holding a Department of Trade Boatman's Licence. He/She shall not put the vessel to sea unless weather conditions and forecast for the operating area and duration of voyage are favourable. For the purposes of this Licence, 'favourable weather' means wind, sea and visibility conditions which are deemed by the skipper to be safe for a small vessel to operate within the limits applied to it; or, in any other case means conditions existing throughout a voyage or excursion in which the effects whether individually or in combination of swell, height of waves, strength of wind and visibility cause no hazard to the safety of the vessel, including handling ability
- (d) The Licensee of a vessel shall maintain Public Liability Insurance which shall be in accordance with the requirements of the Merchant Shipping Act 1979 or any statutory amendment, modification or re-enactment thereof or any regulations or orders made thereunder and shall produce evidence of such insurance as and when requested by the Council. This Public Liability Insurance shall be not less than £10m.
- (e) In the event of an accident taking place which affects the structural integrity of the vessel, the Licensee shall report the matter verbally to the Council, within 72 hours of the occurrence, and forward written confirmation in respect of each and every such incident within seven working days from the date when the accident occurred. The vessel shall not be operated under a Local Authority Licence following such an accident until such time as an authorised agent of the Council has confirmed that satisfactory repairs have been carried out. The Licensee shall bear the cost of each and every inspection required to be carried out by the authorised agent.
- (e) The Boat Licence, or a copy thereof, shall be displayed in a conspicuous position on the vessel.

### 2. **CLASS OF VESSEL AND OPERATING LIMITS**

Every boat licence granted by the Council will detail the class of vessel licensed and the relevant operating limits as set out below.

#### **In addition, each licence will contain standard conditions whereby:-**

- (i) the person in command of the vessel shall be required to be in possession of a current Boatman's Licence, and
  - (ii) that the vessel shall not be used for the purposes of that licence unless the weather conditions are favourable as defined in Clause 1(c) above for the relevant operational area and duration of voyage.
- (a) **Restricted**
- (i) Open boats without passenger accommodation will be restricted to operating in areas marked '**Zone A**' on the attached charts.
  - (ii) Provided that boats up to 25ft. in length with passenger accommodation remain in radio and visual contact with a vessel in the Unrestricted Class, will be permitted to operate in the areas marked '**Zone A**' and '**Zone B**' on the attached chart during the periods indicated on the attached map.

(b) Unrestricted

Boats over 25 ft. in length with cabin accommodation will be permitted to operate in the areas marked 'Zone A' and 'Zone B' on the attached chart during the periods indicated on the attached map.

3. VESSEL CONDITION

(i) A current full condition survey report, valid for insurance purposes, must be produced for inspection by the Council as follows:-

- (a) On application for the grant or renewal of an annual licence
- (b) After any accident which impairs the structural integrity of the vessel

The survey report shall state the period for which the survey is valid and *must* be carried out by a surveyor who holds appropriate specific professional indemnity insurance, who is either:-

- (a) a member of the Yacht Designers and Surveyors Association
- (b) a member of the Royal Institution of Naval Architects at not less than Associate level
- (c) a member of the Institute of Marine Engineers at not less than Associate level.

(ii) The vessel shall be subject to inspection by an authorised agent of the Council as follows:-

- (a) Annually for general condition and service of the machinery, electrics, accessories and safety equipment
- (b) After any accident which impairs the efficiency of the machinery, electrics, accessories or safety equipment.

For the purpose of this section, the authorised agents of the Council are:-

- Fox's Marine Ipswich Ltd - Ipswich
- Frank Knights (Shipwrights) Ltd. - Ferry Quay, Woodbridge
- French Marine Motors Ltd. - Levington and Brightlingsea
- A member of the Institute of Marine Engineers at not less than Associate level.
- Any other Marine Engineer approved by the Council.

All inspection/survey reports must be carried out by an authorised agent of the Council , the cost of which will be met by the Applicant/Licensee.

#### 4. SAFETY REQUIREMENTS

Every vessel licensed by the Council shall be provided with:

- (a) Lifejackets – *Check if the BS Number is still appropriate BS EN394 1994?. Lifejackets must be Maritime and Coastguard (DETR) approved or comply with BS EN 396 or 150N or BS EN 399 or 275N 1994.* No more than two different types of lifejacket are permitted on any vessel, to limit any confusion in use. Inflatable lifejackets should contain not less than 89 Newtons of inherent buoyancy for adults lifejackets. Each lifejacket is to be marked with the boat name, or number.

A lifejacket must be available for each person on board the vessel. If the lifejackets are inflatable then an additional 10% or 2, whichever is the greater, must be provided.

If children are carried on board the vessel a sufficient number of suitable lifejackets must be available for their use.

**N.B. DETR approved 100n Buoyancy Aids and modified Civil Aviation Authority lifejackets are not acceptable.**

Two life buoys attached to buoyant lines not less than 18 metres in length.

A First Aid Kit, clearly marked and located.

Six Red Distress Flares. Four Distress rockets if regularly operating over 3 miles from shore. All to be within the expiry date.

Marine VHF Transceiver and an additional portable broadcast receiver capable of receiving weather forecasts.

Compass of approved maritime standard.

Chart/Charts of operating areas.

Main anchor, appropriate to size of vessel, complete with chain or rope, together with an emergency anchor.

Tow-line of appropriate size for vessel.

Heaving line.

Boat Hook

Emergency steering bar or other means of control in event of main steering failure.

Tool kit to suit vessel's machinery.

Bucket with lanyard.

2 gallon Foam or CO<sup>2</sup> Fire Extinguisher to be maintained according to maintenance instructions.

Radar reflector mounted as high as possible.

Water resistant torch.

Navigation lights and sound signals in accordance with the Merchant Shipping (Distress Signals and Prevention of Collision) Regulations 1989.

A means of pumping bilges, by hand at a rate of 15 gallons per minute.

An engine spares kit comprising pump impeller and gasket, spare elements for each fuel filter, spare drive belts and appropriate hose clips.

## 5. INSPECTIONS

The Authorised Agents will inspect the vessel for the following, in addition to the safety requirements set out in Paragraph 4 above:-

<b>GENERAL ENGINE INSTALLATION</b>	The engine to be securely fixed on engine beds; mountings to be in good order; ancillary equipment (i.e. alternator, starter motor, pumps, etc.) to be properly secured. All drive belts to be in good condition
<b>FUEL TANK AND FUEL FILTERS</b>	To be in an accessible position; to be well-secured; no excessive corrosion; no leaks at connections.
<b>FUEL PIPES</b>	To be of either copper or steel; no excessive corrosion; no leaks; well-secured. Flexible piping to be Lloyds approved armoured pipes.
<b>WATER PIPES</b>	Both salt and freshwater; all terminations and hose clips to be checked and be in a good condition.
<b>SEACOCKS AND ENGINE FILTERS</b>	To be in good free condition; pipe connections to be checked.
<b>EXHAUST PIPING</b>	To be in good condition and well-secured; no leaks; exhaust outlet to be checked; pipe to be lagged where appropriate.
<b>BATTERY</b>	Check that it is installed securely with adequate ventilation.
<b>WIRING</b>	To be in good general condition and well-secured; terminations to be checked.
<b>ENGINE AND GEARBOX COUPLINGS</b>	Ensure that all bolts are tight.
<b>PROPELLER SHAFT AND INTERMEDIATE SHAFTS</b>	Check general condition.
<b>INNER STERN TUBE AND BEARINGS</b>	Check that there is no excessive wear or leaks.
<b>PROPELLER</b>	Check for general condition and that it is adequately secured in a recognised way [i.e. with lock nut, split pin or lock tab).
<b>OUTER STERN TUBE AND BEARINGS</b>	Check that there is no excessive wear.
<b>RUDDER</b>	Check for securing and no excessive wear in bearings.

**IN ORDER TO FACILITATE THE INSPECTION AND MINIMISE COSTS, APPLICANTS SHOULD ENSURE THAT THE BOAT IS PROPERLY PREPARED WITH EQUIPMENT LAID OUT AS APPROPRIATE. THE BOAT MUST BE EITHER OUT OF THE WATER, OR ON A SLIP OR SCRUBBING POST AND CLEAR OF WATER OR IN THE VICINITY OF A CRANE.**

## 6. Hull Surveys

Provided that the surveyor holds appropriate Specific Professional Indemnity Insurance, surveys may be undertaken by:-

- (i) Members of the Yacht Brokers, Designers & Surveyors Association.

Secretary: Rae Boxall  
Wheel House  
Petersfield Road  
Whitehall  
Bordon, Hants. GU35 9BU

Members: East Coast  
  
Peter S. Brown  
Lime Kiln Quay  
Woodbridge  
Suffolk  
[Tel: 0394 87830]

Graham A. Caddick, C.Eng., FRINA, F.Inst. ARB  
2 Lodge Road  
Maldon  
Essex CM9 6HW  
[Tel: 01621 854573]

David M. Cunnell, B.Sc., C.Eng., MRINA  
River House  
Quay Street  
Wivenhoe  
Essex CO7 9DD  
[Tel: 01206 823337]

Alan F. Hill  
81 Maldon Road  
Burnham on Crouch  
Essex CM0 8NP  
[Tel: 0621 782853]

W.A. MacGregor  
Dooley Terminal Building  
Felixstowe Dock  
Felixstowe, Suffolk IP11 8SW  
[Tel: 0394 676034]

- (ii) Members of the Royal Institution of Naval Architects at not less than Associate level:-

Royal Institution of Naval Architects, 10 Upper Belgrave Street, London SW1

- (iii) Members of the Institute of Marine Engineers at not less than Associate level:

The Institute of Marine Engineers, The Memorial Building, 86 Mark Lane, London EC15 7JN

