

**The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (Regulation 13(4))**

**EXECUTIVE DECISION BY OFFICER**

**Issue Date: 13 February 2013**

<b>Ref No:</b> OD0002	<b>Date of Decision:</b> 8 February 2013	<b>Decision Maker (Officer):</b> Corporate Director (Public Experience) – June Clare
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**SUBJECT OF DECISION: To enter into a Local Burden Sharing Scheme with Neighbouring Crematoria**

**Decision:**

To enter into a local burden sharing scheme for mercury abatement for Weeley Crematorium and the cost of this scheme to be met by the addition of an extra £12.50 fee on each cremation.

**Reason for Decision:**

Burden sharing of unabated cremations as from 1 January 2013.

Decision taken in line with Cabinet decision 2241 taken on 23 January 2013.

**Alternative Options Considered  
(and rejected – together with reasons):**

None.

**Any conflict of interest declared by any executive member who is consulted by the Officer which relates to the decision:**

**If so, note of dispensation granted by the Chief Executive**

None.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England)  
Regulations 2012 (Regulation 13(4))

Executive Decision by Officer

Decision Maker (Officer):	JUNE CLARE, CORPORATE DIRECTOR
Is it a Key Decision?	No
Decision Made:	To enter into a local burden sharing scheme for mercury abatement for Weeley crematorium and the cost of the scheme to be met by the addition of an extra £12.50 fee on each cremation
Reason for Decision:	burden sharing of unabated cremations as from 1st January 2013 Decision taken in line with Cabinet decision 2241 taken on 23-1-2013
Alternative Options Considered (and rejected – together with reasons):	none
Any conflict of interest declared by any executive member who is consulted by the officer which relates to the decision:  If so, note of dispensation granted by the Chief Executive:	none
Date of Decision:	8-2-2013

On completion, please forward this to [democraticservices@tendringdc.gov.uk](mailto:democraticservices@tendringdc.gov.uk)



Councillor N Turner  
The Wallet  
2 Second Avenue  
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Essex, CO13 9ER

Public Experience Department  
Horticultural & Bereavement Service  
Northbourne Depot  
Vista Road  
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Tel: (01255 68) 6661  
Email: [dhall@tendringdc.gov.uk](mailto:dhall@tendringdc.gov.uk)

5 February 2013

Our Ref : DRH/Marine Parade West  
Your Ref :

Dear Cllr Turner

**Re: Cabinet Decision no 2241 taken on Friday 23<sup>rd</sup> January 2013**

**Authorising Officers to enter into a local burden sharing scheme with neighbouring crematoria, the cost of this scheme being met by the addition of an extra fee on each cremation to be agreed with the Portfolio Holder for Environment and Coast Protection**

The above Cabinet decision was taken having duly considered the options of either entering the national burden sharing scheme for not installing mercury abatement equipment by the due date of 31<sup>st</sup> December 2012 or to enter a locally administered scheme.

Quotations have been sought for a local burden sharing scheme which can operate from the 1<sup>st</sup> January at a cost of either £24 or £25 per cremation, depending upon which crematorium has abated cremations available to trade, and as indicated in the above decision it was agreed that an extra fee would be applied to each cremation to cover this cost.

Whilst the requirement to pay into a local burden sharing scheme for 50% of cremations commenced as from the 1<sup>st</sup> January 2013 the above decision being taken until after that date and therefore it has not been able to recover the expenditure from that point in time.

Accordingly, under the powers delegated to me in consultation with you, I intend to add £12.50 to each cremation, as from the 1<sup>st</sup> April 2013, index linked annually as per the local agreement, and fund the estimated £4,500 due from 1<sup>st</sup> January to 31<sup>st</sup> March 2013 from existing revenue budgets.

I therefore seek your concurrence with the foregoing, and would be pleased if you could sign and return the attached pro-forma at your earliest convenience.

Yours faithfully

June Clare  
Corporate Director

Corporate Director  
Horticultural & Bereavement Service Manager  
Northbourne Depot  
Vista Road  
Clacton on Sea  
Essex  
CO15 6AY

Dear Mrs Clare


**Delegated Power Ref: Part 3 Delegated Powers, Page 3.32 Clause 1**

**Re: Cabinet Decision no 2241 taken on Friday 23<sup>rd</sup> January 2013**

**Authorising Officers to enter into a local burden sharing scheme with neighbouring crematoria, the cost of this scheme being met by the addition of an extra fee on each cremation to be agreed with the Portfolio Holder for Environment and Coast Protection**

I refer to your letter dated 5<sup>th</sup> February 2013, concerning the action you propose to take to add £12.50 to each cremation, as from the 1<sup>st</sup> April 2013, in accordance with the decision no 2241 taken at Cabinet on 23<sup>rd</sup> January 2013, and to fund the estimated £4,500 due from 1<sup>st</sup> January to 31<sup>st</sup> March 2013 from existing revenue budgets.

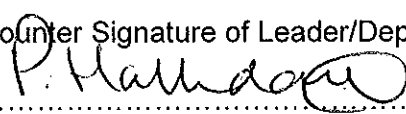
\* I concur / ~~do not concur with~~ the action you propose.

  
.....  
Councillor N Turner  
Environment and Coast Protection

Dated 6<sup>th</sup> Feb 2013 .....

\* Please delete as appropriate.

Additional comments (if any):

I confirm that this concurrence has been discussed at Informal Cabinet/PLT	Yes/No
Counter Signature of Leader/Deputy Leader: 	Date: <u>8 Feb 13</u> .....