Tendring District Council

The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018

Application to for a Licence to Keep or Train Animals for Exhibition

Please complete all the questions in the form.
If you have nothing to record, please state "Not applicable" or "None"

*** All new licence applications must be accompanied by written procedures when submitted**

1	**Type of Application (please tick)**							
1.1	Type of Application	New		Renewal		New (Retrospective existing operation)		
1.2	Existing licence number							

2	**Type of business/performance (please tick)**	
2.1	TV/Film/Social Media	
2.2	Theatre	
2.3	Circus using domestic animals	
2.4	Exhibiting Animals	
2.5	Animal Encounters	
2.6	Birds of Prey shows/exhibits	
2.7	Other please state	

3	**Application Details**						
3.1	Have you previously been registered/licenced with another local authority before	yes		No		If no go to 3b	
3.2	Local Authority where registered/licenced						
3.3	Give details of registration eg type and numbers of animals, type of performance or exhibition.						
3b	**Further information about the applicant**						
3.3	Stage name (if any)						
3.4	Nationality						

3	**Application Details**		
3.5	Date of birth		

4	**Responsible person to be licensed / Business to be licensed**		
4.1	Name of person responsible		
4.2	Name of premises/trading name		
4.3	Address of premises		
4.4	Telephone number of premises		
4.5	Email address		
4.6	Details of Social Media Accounts used to advertise animals for exhibition		
4.7	Details of online platforms used to advertise animals for exhibition		
4.8	Details of other mediums used to advertise animals for exhibition		

5	**Kinds of animal to be trained and the number of each kind**			
5.1	Kind of animal			
5.2.	Number			
5.3	Add another kind of Animal?	Yes/No	If yes, repeat 5.1 to 5.2	

6	**Kinds of animal to be Exhibited and the number of each kind**			
6.1	Kind of animal			
6.2.	Number			
6.3	Add another kind of Animal?	Yes/No	If yes, repeat 6.1 to 6.2	

7	**Proposed Performance or Encounter**		
7.1	Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part.in the performance. If it is an animal encounter please give details of what type of encounter and where these are to take place.		
7.2.	Approximate duration of the performance (s)		
7.3	Number of times the performance will be given in one day.		
7.4	How will the animals be transported		
7.6	Where are the animals to be kept when not performing or being exhibited		

8	**Veterinary surgeon**		
8.1	Name of usual veterinary surgeon		
8.2	Company name		
8.3	Address		
8.4	Telephone number		
8.5	Email address		

9	**Emergency key holder**			
9.1	Do you have an emergency key holder?	Yes / No	If no, go to 10.1	
9.2	Name			
9.3	Position/job title			
9.4	Address			
9.5	Daytime telephone number			
9.6	Evening/other telephone number			
9.7	Email address			
9.8	Add another person?	Yes / No	If yes, repeat 9.2 to 9.8	

10	**Public liability insurance**			
10.1	Do you have public liability insurance?	Yes / No	If no, go to question 10.6	
	If yes, please provide details of the policy			
10.2	Insurance company			
10.3	Policy number			
10.4	Period of cover			
10.5	Amount of cover (£m)			
10.6	Please state what steps you are taking to obtain such insurance			

11	**Disqualifications and convictions**			
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:			
11.1	Keeping a pet shop?	Yes/No		
11.2	Keeping a dog?	Yes / No		
11.3	Keeping an animal boarding establishment?	Yes/No		
11.4	Keeping a riding establishment?	Yes/No		
11.5	Having custody of animals?	Yes/No		
11.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No		
11.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No		
11.8	If yes to any of these questions, please provide details			

12	**Additional details**		
	Please check local guidance notes and conditions for any additional information which may be required		
12.1	Additional information which is required or may be relevant to the application		

13	**Declarations and signature**	

I/we understand that my application will not be processed until I have paid the requisite fees.

I/we have read and understood the relevant guidance that has been issued by DEFRA.

I/WE CERTIFY that to the best of my/our knowledge and belief, the above particulars are true and that I have not wilfully omitted any necessary material. I understand that if there are any

wilful omissions, or incorrect statements made, my application may be refused without further consideration or, if a licence has been issued, it may be liable to immediate suspension or revocation.

I/We consent to a person authorised by the Council inspecting the premises, including taking photographs, at any reasonable time on reasonable notice, by either an on-site visit, or via remote access software, at any time before or after any licence is granted.

I/We consent to the Council undertaking such other investigations as in its absolute discretion is considered necessary for enforcement purposes, including but not limited to, covert intelligence gathering and/or surveillance of social media platforms used for business purposes.

I/ we apply for a licence to operate a business of selling animals as pets.

Written procedures enclosed with new licence application form (please tick) ☐
Your licence application will be rejected if you do not enclose written procedures.

SIGNED……DATE ……...

PRINT FULL NAME ……..... POSITION……..

14	**Privacy policy**	

I/We understand that the Council will store my/our personal data and share it with other agencies in accordance with Tendring District Council's privacy policy. The Council's full privacy notice, including how to exercise your Rights under Data Protection law, can be found on our website at www.tendringdc.gov.uk/privacy . Here you will also find full details of the lawful basis for processing, who we may share your data with and how long it will be retained. If a licence is granted your trading name and business address will be made available on a register on our website.

SIGNED……DATE ……...

PRINT FULL NAME ……..... POSITION…….

Please return completed form to: Food, Health & Safety Team, Environmental Health Services, Tendring District Council, Town Hall, Station Road, Clacton-on-Sea, Essex CO15 1SE. Alternatively, e-mail to fhsadmin@tendringdc.gov.uk.