

**AUDIBLE INTRUDER ALARMS  
NOTIFICATION TO LOCAL AUTHORITY**



Notes:

- i) The Control of Noise (Code of Practice on Noise from Audible Alarms) Order 1981 Statutory Instruments 1981 No. 1829 gives guidance on methods for reducing the incidents of nuisance caused by the ringing of alarms. However, certain of the recommendations contained in the code of practice on the control of noise from audible intruder alarms are now **mandatory** under either:
  - a) Section 23 of the London Local Authorities Act 1991 which provides London Boroughs with the power to adopt a free-standing set of provisions, many of which mirror the Code of Practice.

**Or**

  - b) Section 9, sub-section 1 of the Noise and Statutory Nuisance Act 1993 which replicates the provisions of the London Local Authorities Act 1991 with a few minor differences. Section 9 empowers local authorities outside London to adopt Schedule 3 to the 1993 Act which provides these powers.

It is therefore in your own interest to adhere to these procedures set out in the code of Practice and the Acts which can be purchased at Government bookshops booksellers.

- ii) The Acts govern the technical specification of alarm (Namely a 20 minute cut out), the procedure for timetabling and applying the requirements within the borough, and the procedure for notifying in writing the local authority of the installation (within 48 hours) and the police of two nominated keyholders. In addition, the Acts, the provide that access to deactivate an alarm may be gained by requesting a warrant from a magistrate, if it can be demonstrated that the sounding of the alarm is causing annoyance to persons living or working near the premises, and that the alarm has been ringing for more than 1 hour.
- iii) This form may be used to notify the Local Environmental Health Authority of an existing installation or that a new installation has been made or an existing one taken over.
- iv) Section 6 of this form should only be completed if you wish to ask the Local Authority to agree to a response time of more than 20 minutes (see paragraphs 6.2 and 6.3 of the code of Practice)

**To the Environmental Health Department of Tendring District Council .....**

As the person reasonable for the audible intruder alarm system installed at the premises indicated below, I wish to notify you that the names and addresses of my nominated Keyholders have also been sent to ..... Police Station and that I have Signed an undertaking that one or the other of my nominated Keyholders will always turn out and will take responsibility for silencing the alarm within 20 minutes, or such longer as agreed with you in writing, from receiving notification that the alarm is ringing.

**Signature .....**      **Date .....**

Premises at which the alarm is installed

Address (including postcode) .....

.....

Occupants name .....

New installation                      Y / N                                      Existing Installation                      Y / N

**Person responsible for the alarm (the alarm-holder)**

Full Name .....

Home address .....

.....

Business Address .....

.....

Phone No's: Home ..... Business .....

E-mail ..... Mobile.....

I give my permission for the above details, which I have checked and found to be correct, to be held on computer. I understand it is my responsibility to ensure that the record is accurate and that my details will not be passed onto third parties.

Signature ..... Date .....

**Key Holders**

It is recommended that you have at least 2 keyholders who we can contact if your alarm sounds for a prolonged period.

**First Keyholder**

**Second Keyholder**

Name .....

Name .....

Address .....

Address .....

.....

.....

Tel No (home) .....

Tel No (home) .....

Tel No (work) .....

Tel No (work) .....

Tel No (mobile) .....

Tel No (mobile) .....

**Alarm Maintenance Contractor**

Name ..... Tel No .....

Address .....

.....

**Response time**

a) I should like to discuss with you the possibility of agreeing a response time of ..... minutes. My reasons for wishing an agreed response time of more than 20 minutes are attached

Signature ..... Alarm holder

b) I agree that the response time to be adhered to in silencing the alarm should be 20 minutes.

Signature ..... Alarm holder