

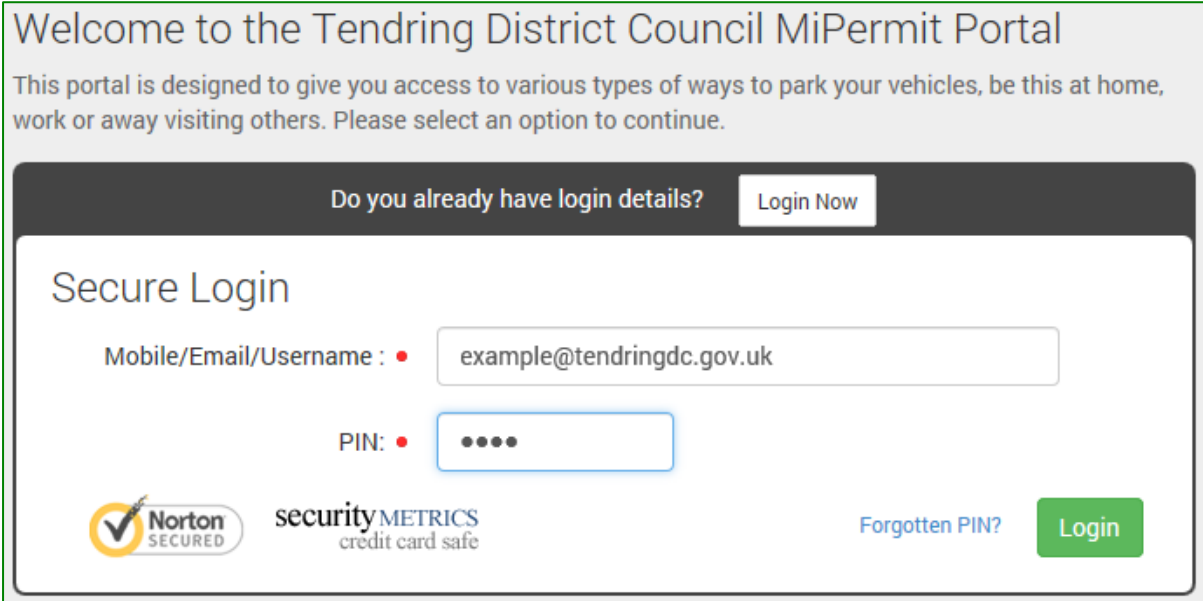
PARKING PERMIT FOR TENDRING DISTRICT COUNCIL CAR PARKS

Parking permits are now virtual. You do not need to display anything in your vehicle. The enforcement officers who patrol our car parks do so using hand held computer terminals (HHCT). As your registration number is entered into the HHCT a message is displayed advising the officer of the amount of valid parking time on your account (i.e 365 days). For this reason you **must** ensure that the registration number listed on your account is correct for the vehicle you are using.

You can change your vehicle registration as often as necessary but you may only have **one** registration attached to your account.

You will receive an email explaining that you have now been set up with a MiPermit account. You will also be given a PIN number which you will need when logging into your MiPermit account. In this email there will be a link to <https://secure.mipermit.com/tendring> which will allow you to alter your permit as and when you need to.

Once you have clicked on the above link, you will be directed to the following page, where you will need to enter your council email address and PIN number.



Welcome to the Tendring District Council MiPermit Portal



This portal is designed to give you access to various types of ways to park your vehicles, be this at home, work or away visiting others. Please select an option to continue.

Do you already have login details?

Secure Login

Mobile/Email/Username :

PIN:

  [Forgotten PIN?](#)

After logging into your account you will see on the left hand side a list of pages required for changing any of your details.

To purchase a beach hut permit you will need to click the following links:

Buy Virtual Permits
Purchase new permits



Beach Hut Permits

Click here to purchase a beach hut permit which will enable you to park without paying at the parking location on a daily basis.

You will then be taken to the following page where you will need to choose which Beach Hut Permit you require from the drop down list:

Purchase Beach Hut Permit

To make your required purchase, please select a location and/or a permit type. When chosen, you will be presented with further options to complete your purchase.

Location Filter: {All Locations}

Permit Type: Beach Hut Brightlingsea

Comments and Av

Purchasing this will allow you to park in the following locations.

- Beach Hut Brightlingsea
- Beach Hut Dovercourt
- Beach Hut Holland Haven
- Beach Hut Walton

In this example “Beach Hut Brightlingsea” has been selected which then shows us the following information:

Locations that are listed as Car Parks are for parking in off-street car parks. On-street locations are not listed as car parks.

- Oyster Tank Road Car Park, Brightlingsea
- Promenade Way Car Park, Brightlingsea
- West Promenade Grass Car Park, Brightlingsea

This information shows you what car parks your permit is valid on. Once you have chosen your desired permit, you will then be given the time duration for this permit. Before you are able to continue with the purchase of this permit you will need to provide your National Non Domestic Rates Number (NNDR as shown below) which will be sent to you on a blue invoice.

Date and Duration

Start Date: 01/05/2016

Duration: 5 Months

End Date: 30/09/2016

Price: £20.00

Beach Hut NNDR Number

Please enter your beach hut NNDR number from your blue bill in the box below.

NNDR Number: e.g. 6214875-7

Once you have inserted your NNDR number you will then be asked to provide your vehicle registration. **Please note that you can only use one registration at any time.** You must also make sure that there are no gaps in your registration as demonstrated below

Permit Vehicles

Your permit requires you to enter at least one vehicle registration number. This can be changed at any time via the 'Manage Virtual Permits' section after purchase has been completed.

Vehicle Reg: • 3X4MPL3

Once you have inserted your registration, you will then be asked to provide your 'Permit Owner Details':

Permit Owner Details

Select from your current owners or enter at least one piece of information about them below to create a new owner.

Owner: {Add A New Owner}

First Name: John

Last Name: Smith

Email: example@example.com

You may already have these details on the system if so; check they are correct before continuing.

Terms & Conditions

You are required to read and agree to the following Terms & Conditions before purchasing. This document may contain details of how to use the permit, restrictions that apply, and information on refunds (where applicable). It is important that you read and/or print these conditions for future reference.

Please click the PDF below to open the Terms & Conditions document in a new window before agreeing to the terms.



Terms & Conditions

Click here to open this document in a new window

If you agree to the Terms & Conditions, please tick the box below to continue with your purchase.

Agree to Terms & Conditions:

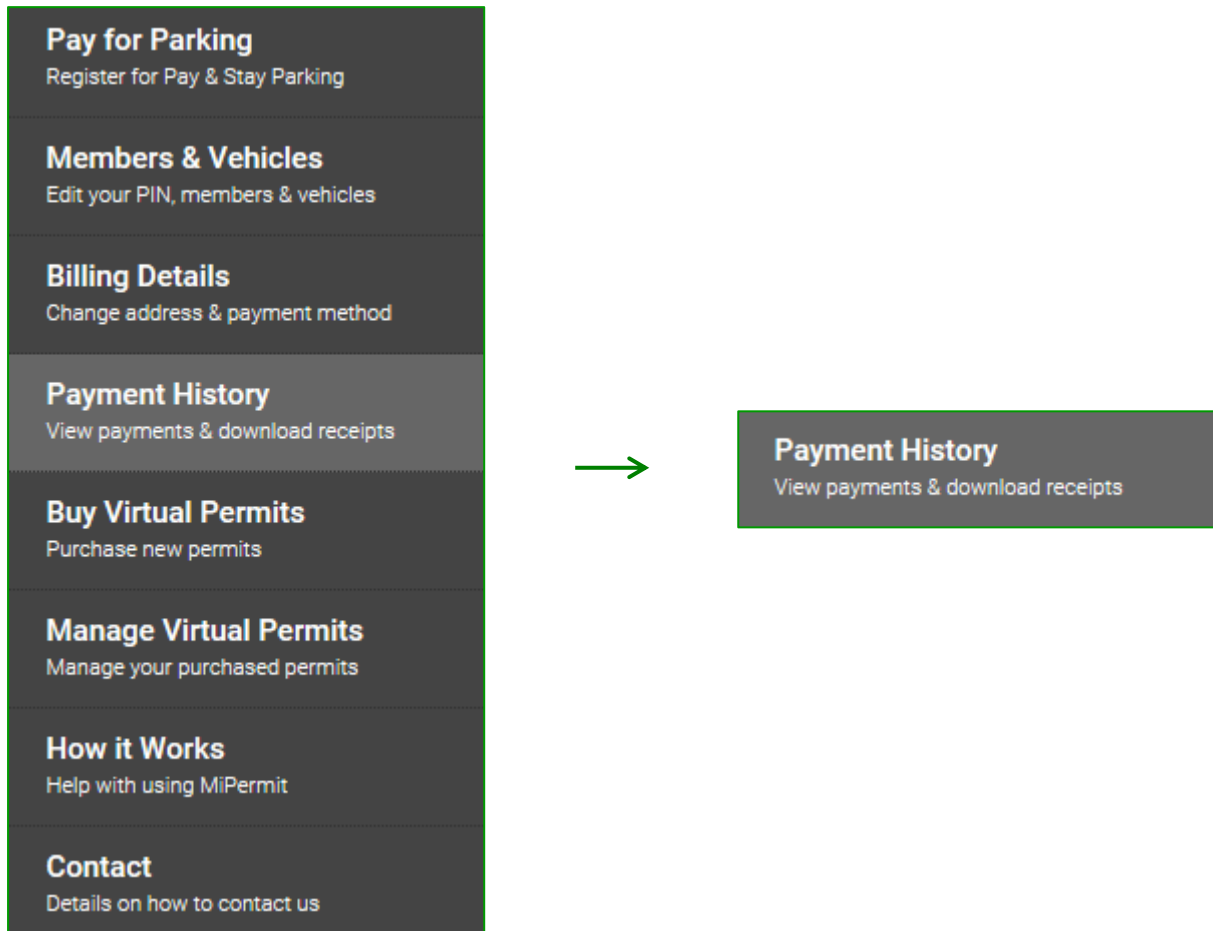
Add to Basket

or

Pay Now

Once you have click 'Pay Now' you will then be asked to insert your credit/debit card details and continue with the payment.

If you have provided your email address then a receipt will be sent to you via email. If you have not provided an email address then you can find your receipt using the links on the left of your page as shown below:




From here you will see the below screen which will allow you to access all your previous receipts:

Payment Receipts

Select the receipt item to download individual receipts for your purchases.

Please note that receipts for Pay & Stay parking are not generated until **midday** the day after your parking expires

Last 10 Receipts This Month Last Month All Receipts

Receipt Number	Receipt Date / Time	Receipt Total
 I04851379	23/11/2015 09:55	£20.00