

**Statement of Representations Procedure and Notification of Period for
Representations and Availability of Documents**

**Regulations 19, 20 and 35 of the Town and Country Planning (Local Planning)
(England) Regulations 2012**

**Tendring District Local Plan Review 2026-2043 and Beyond Submission
Version Consultation**

Tendring District Council hereby gives notice that, in accordance with Regulations 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012, the following documents are available for public consultation.

Title of Documents

- Tendring District Local Plan Review 2026-2043 and Beyond Submission Version and Policies Maps
- Tendring District Council Local Plan Review (Regulation 19)
- Integrated Sustainability Appraisal August 2026
- Habitats Regulation Assessment August 2026

Subject Matter of the Documents

The Tendring District Local Plan Review 2026-2043 and Beyond Submission Version sets out the Council's vision, strategic objectives, spatial strategy, site allocations and planning policies to guide development and the use of land across Tendring District to 2043 and beyond.

The Plan seeks to meet the District's identified needs for housing, employment, infrastructure and community facilities whilst protecting and enhancing the natural, built and historic environment.

The Sustainability Appraisal Report assesses the likely social, environmental and economic effects of the Plan and reasonable alternatives. The Habitats Regulations Assessment considers the potential effects of the Plan on internationally designated habitats sites.

Period for Making Representations

Representations may be made during the consultation period commencing on Monday 7 September 2026 and ending at 5.00pm on Monday 19 October 2026

Representations received after 5.00pm on Monday 19 October 2026 cannot be accepted.

Where to View the Documents

The consultation documents and supporting evidence are available to view online at <https://tendringdc.oc2.uk/document/72>.

Paper copies of the consultation documents will also be available for inspection during normal opening hours at:

Tendring District Council
Town Hall
Station Road
Clacton-on-Sea
CO15 1SE

and at public libraries throughout Tendring District.

The Town Hall is open Monday to Friday 9am to 3pm. Library opening times can be checked online at <https://libraries.essex.gov.uk>.

Making Representations

Representations must be made in writing and should, wherever possible, be submitted using the Council's online consultation portal: <https://tendringdc.oc2.uk>.

The consultation portal enables respondents to:

- Submit comments on specific policies and sections of the Plan;
- Upload supporting documents; and
- Provide a summary of their representation.

Paper representation forms are available from Clacton Town Hall and public libraries across the District.

Completed representations may be submitted:

By Email: planning.policy@tendringdc.gov.uk

By Post: Planning Policy Team
Tendring District Council
Town Hall
Station Road
Clacton-on-Sea
CO15 1SE

All representations must be received by **5.00pm on Monday 19 October 2026**.

What Your Representation Should Cover

At this stage, representations should focus on whether the Local Plan is:

- **Legally compliant**; and/or
- **Sound**, meaning it is:
 - Positively Prepared;
 - Justified;
 - Effective; and
 - Consistent with National Policy.

Representations should clearly identify:

- The relevant part(s) of the Plan
- Whether the representation relates to legal compliance or soundness
- The reason for the representation
- Any modifications you consider necessary to make the Plan legal compliant or sound

Only representations submitted during this Regulation 19 consultation period will be considered by the independent Planning Inspector during the examination of the Local Plan.

Comments submitted in response to previous stages of consultation have informed the preparation of the Plan but will not be treated as representations for the purposes of the examination.

Availability of Representations

Please note that representations cannot be treated as confidential.

All duly made representations received by the deadline will:

- Be submitted to the Secretary of State alongside the Local Plan;
- Be provided to the Planning Inspectorate for the purposes of the examination;
- Form part of the examination evidence base; and
- Be made publicly available.

Anonymous representations cannot be accepted.

The Council will publish the content of representations together with the name of the individual or organisation making them. Personal information such as postal addresses, telephone numbers, email addresses and signatures will not be published.

Personal Data

Personal data will be processed in accordance with the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018 and other applicable data protection legislation.

Representations and personal data provided as part of this consultation will be shared with the Secretary of State and the Planning Inspectorate for the purposes of examining the Local Plan.

Further information about how the Council processes personal data is available in the Council's Privacy Notice: www.tendringdc.gov.uk/privacy.

Persons making representations during this consultation will be added to the Council's Local Plan consultation database and may be contacted regarding future stages of the Local Plan process. If you wish to be removed from this database, please contact the Planning Policy Team.

Use of Artificial Intelligence

The Council may use Artificial Intelligence (AI) tools to assist officers in identifying, categorising and summarising themes and issues raised through consultation responses.

Any AI-assisted outputs will be subject to review by Council officers. AI will not be used to analyse personal data or make decisions on the content or weight of representations. All decisions relating to the preparation and examination of the Local Plan remain the responsibility of Council officers, elected Members and the independent Planning Inspector.

Notification of Submission

Following the close of the consultation period, the Council will:

- Submit the Submission Version Local Plan, Policies Maps, Sustainability Appraisal, Habitats Regulations Assessment and all duly made representations to the Secretary of State for independent examination; and
- Notify any persons who have requested to be informed when the documents are submitted.

Examination of the Local Plan

An independent Planning Inspector will be appointed by the Secretary of State to examine the Local Plan.

The examination will consider:

- Whether the Plan has been prepared in accordance with legal and procedural requirements; and
- Whether the Plan is sound.

The Inspector will determine the matters to be discussed at hearing sessions and who should participate. Not everyone who makes a representation will necessarily be invited to attend a hearing session.

Further Information

If you require further information or assistance in making a representation, please contact:

Planning Policy Team
Tendring District Council
Town Hall
Station Road
Clacton-on-Sea
CO15 1SE

Telephone: 01255 686177

Email: planning.policy@tendringdc.gov.uk

Website: www.tendringdc.gov.uk/localplanreview